



## Site Incident and Injury Register

A critical incident is :

where a person at NZ Training Assessments is injured or shows dangerous behaviour, or the theft or damage to any NZ Training Assessment item, or a natural disaster.

2021				
Date and time	Description of incident and injury WHAT/HOW	People involved First last name	Actions taken	Result
24.	The Class 2 truck (licence plate DUL 541) which was parked in the NZ Training / Harvey Norman car park was stolen. There were no injuries.	It was not witnessed, and the Harvey Norman camera footage does not cover that area. Carl noticed it was gone when he came to work in the morning.	Called the police and Carol (who then contacted the insurance company). We are 100 m from the local Police Station.	We had another class 2 vehicle available for the day, and we hired a class 2 to cover until we replaced the stolen vehicle. The truck was later found by police, and returned to insurance company as they paid us out for full replacement.

2022 and 2023				
Date and time	Description of incident and injury WHAT/HOW	People involved First last name	Actions taken	Result
16 <sup>th</sup> Dec 2022 10.35am	A learner's car had a side window smashed and was stolen right outside our office where we share a parking area with Harvey Norman. There were no injuries.	Melissa in admin heard the smash, our cameras captured that part of the parking area. Melissa ran out to try and stop the driver, but he tore through the red light!	Student called police and reported stolen vehicle. We worked with the student and made sure he had transport home. Video footage from the office was checked to see if we could see anyone, and this footage was given to the trainee who provided it to the police.	Unfortunately, student had completed training before we could get an update/outcome.

15.10.2023 – 16.10.2023	The diesel was siphoned from the Class 5 truck( licence plate DSD298)which was parked in the NZ Training / Harvey Norman carpark. There were no injuries.	No one saw the event occur, but Lou noticed it had happened when he did the truck inspection in the morning of 16.10.2023	We replaced the diesel and had lockable diesel caps installed on all trucks.	No one can get into the fuel on any of our other vehicles.

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